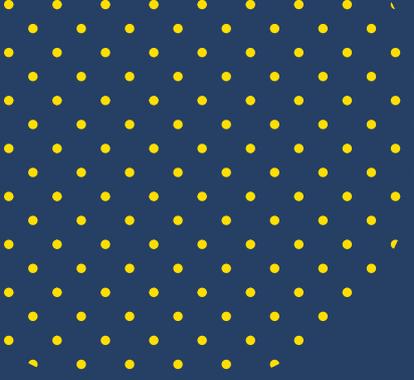




# ANNUAL REPORT 2021/22

SKILLS & VOLUNTEERING CYMRU (SVC)



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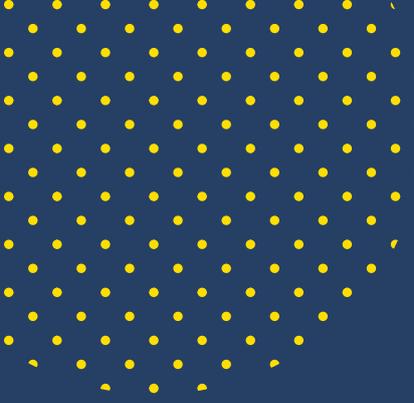
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# CHAIR REPORT

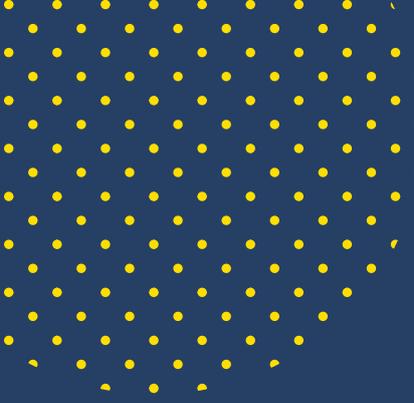


From all of us at Skills & Volunteering Cymru (SVC), I welcome you to this year's annual report. We've seen a wonderful year of growth and new challenges for everyone at SVC, and I'm very excited for you to read about our amazing team and volunteer's hard work this year.

Although not completely out of the woods, with COVID-19 still affecting the way we all live and how we support our beneficiaries, we've had a very busy and successful year.

At the start of the pandemic, we adapted our projects to work effectively online to ensure our beneficiaries, staff and volunteers were kept safe as we continued to support development and combat isolation. These digital projects have reached new members of our community and opened our eyes to the different ways in which we can support beneficiaries and offer new volunteering opportunities.

Therefore, this year has seen a focus on our digital strategy ensuring our digital future becomes part of our charitable strategic plan and ensuring our online activities promote inclusion for all. Our development in this area, led by our staff member Grace, has awarded us the Digital Inclusion Charter Accreditation from Digital Communities Wales - showing we are moving in the right direction to ensuring we are digitally inclusive of all members of our community.

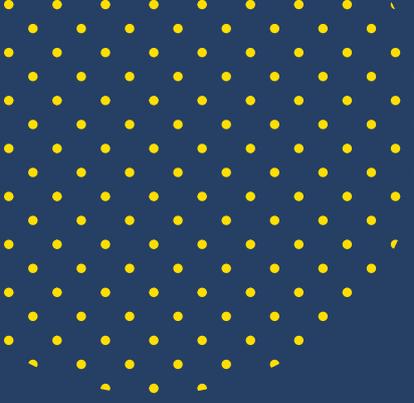


# CHAIR REPORT

Last year, we developed our scope for Equality, Diversity and Inclusion (EDI). At this point, I would like to thank our previous EDI staff representative Eleri, who helped establish the EDI committee and welcome Frankie as our new EDI representative, continuing the great work at SVC.

Since the appointment of our EDI committee and EDI staff representative, we have;

- Delivered numerous free training sessions for staff, trustees and volunteers within BSL, Dementia Friends, Stonewall Workshop -Introduction to Allyship, How EDI Impacts Us, Race Equality First Workshop - Racism, Discrimination and Hate Crime, RNID Workshop - Deaf Awareness Training – to name a few!
- Reviewed several of our Policies with regards to Anti-racism and LGBT inclusive language, which led to a new Zero Tolerance Policy to Racism, and our EDI Policy.
- Completed diversity surveys – analysing the data we collect and why this is important.
- Achieved a distinction for our work and commitment to equality, from the Global Equality Collective.
- Raised awareness of important issues via national awareness days: our communications team have been working hard to spread awareness through our website and social media.
- Continued to produce regular EDI blogs, plus our first accessible newsletter.
- Set up of our new partnership project with Innovate Trust, called “Act Now for Equality”.

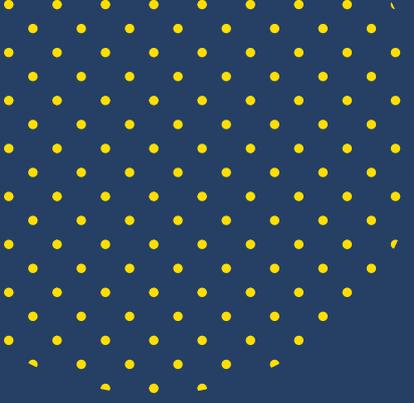


# CHAIR REPORT

With the success of the EDI committee, SVC were inspired to establish an environmental based committee with a blend of board and community members. The committee meet monthly to discuss how we as a charity and members of the community can improve our environmental impact and knowledge. Through this, the Going Green Together project was created in partnership with Innovate Trust. Together, Innovate and SVC volunteers have taken part in various green based activities from tree-planting, meadow clearing, litter picking and lichen surveys, completing in excess of 1,385 hours of volunteering, delivered by 161 volunteers! Importantly this project has enabled people to connect together with others, and also with nature, after so many restrictions over the last few years. This project came to an end in March 2022 meaning its supervisor Daf is now moving on to focus on his master's degree at the Centre for Alternative Technology – we wish him all the best for his future!

We have of course, continued developing our current projects, expanding our support. We have seen new staff members join our ranks who have done fantastic work over the last year. We welcomed our first Year in Industry placement student Rosie, who has worked closely with Kumba in expanding the projects we have on offer for our Innovate Trust beneficiaries. This year they have launched the Peer Training programme, supporting adults with a disability to learn new skills and deliver volunteer projects for their peers. Furthermore, they have worked together to develop our partnership with local entertainers like Shiny Happy People.

Emma has been working on our partnership with South Wales Police, we have seen much expansion in initiatives such as our Safety Bus Scheme supporting vulnerable people within the night-time economy. We have additionally begun to support the Swansea police student volunteer team on shared training and inductions.



# CHAIR REPORT

As you can see, we've had a rather busy year and none of this would have been possible without the continued support of everyone involved with SVC. I would like to take this opportunity to thank our patrons Amanda Coffey and Baroness Finlay of Llandaff for their continued support. Working across so many different sectors in different localities across South Wales, means not working alone and we've made some great friends this year! So, thank you to all our partners and funders for allowing our projects to flourish and for supporting members of our community.

All of this however doesn't come together without our staff team who work around the clock to ensure our projects are the best they can be. A massive thank you to Ad, Emma, Daf, Frankie, Grace, Johnny, Kumba and Rosie for all your hard work this year and your support of the trustee team.

Finally, a massive thank you to our volunteers. Our volunteers come from all different walks of lives with different schedules and commitments, but they come together bringing their compassion, skill set and donating their time to ensure our projects fully support our community in every way possible. From the bottom of my heart, thank you to all our volunteers, SVC wouldn't exist without you.

“Give a little, gain a lot”

Best Wishes,  
Sophie Smith  
SVC Chair



# DIGITAL STRATEGY UPDATE

Over the past year, we have been developing a new strategy to support the work that SVC has been undertaking to make us a more digitally inclusive organisation.

As it was for many organisations, adopting a digital approach to our projects and services was initially a way to continue to work through the Covid-19 pandemic. While this has remained true, we have also seen that digital delivery also makes our services and projects more accessible for some of our beneficiaries. With that in mind, we have become more committed to ensuring that SVC is a Digitally Inclusive Charity.

The strategy that we have developed intends to formalise the digital work that we have undertaken since the beginning of the pandemic and ensure that moving forward we weave digital inclusivity into all off the work that we do.

As set out by the Digital Aim in our Strategic Plan, we have been focusing on the following areas:

A) Continue to build partnerships with organisations which are dedicated to digital essential skills and inclusion:

We have arranged multiple meetings with local tech-based businesses including Microsoft and Tramshed Tech around partnerships to improve access to digital skills and spaces.

We have continued to strengthen our partnership with Digital Communities Wales who provide fantastic one-off sessions as well as longer term training around digital essential skills.



# DIGITAL STRATEGY UPDATE

B) Provide training on digital essential skills to volunteers, beneficiaries, trustees and staff:

During the latter half of 2021, we worked with our partners at Digital Communities Wales to provide drop-in sessions, available to staff, volunteers, trustees, beneficiaries and members of the community. These sessions are based on the Digital Essential Skills framework and aim to help attendees to become more comfortable using technology in their day to day lives.

Some of these sessions focussed on inspiring digital activities for our beneficiary groups and demonstrated ways in which we can use technology to enrich independence and general wellbeing for individuals.

C) Continue to support the delivery of digital activities in order to reach beneficiaries who are not able to attend in-person activities:

We have continued to support (over 30 projects) digitally over the last 12 months. This has included the introduction of new projects such as Game Shows and Show and Tell – led by Kumba and Rosie – which aim to support beneficiaries’ wellbeing at home by providing socialisation and entertainment. While we are of course excited to cautiously be moving some of our projects back to in-person- continuing to provide digital or blended delivery projects will ensure that those who are more at risk, or find it more difficult to attend projects in person, can continue to benefit from our work.

We are also in the final stages of launching a new project that will pair volunteers with community members living independently but that could use further support. Volunteers will support these individuals to use technology to improve their independence and wellbeing.



# DIGITAL STRATEGY UPDATE

D) In the next 18 months, SVC aims to achieve Digital Communities Wales Digital Inclusion Charter Accreditation:

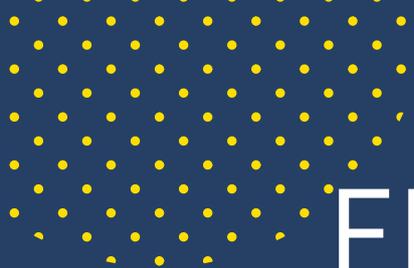
As of March 23rd, 2022, we have received the DCW Digital Inclusion Charter Accreditation. This means that we have demonstrated that our organisational values are deemed to be in line with the Digital Inclusion Charter, and that we are on our way to becoming a digitally inclusive organisation. We have provided evidence of the work we have accomplished in this area, as well as what we hope to achieve in the future.

E) In the next 18 months, SVC aims to improve digital communication between volunteers, trustees and staff through the completion of the Volunteer Management System project:

We are hoping that this system will be functional and tested ahead of the next academic year. So far, we have built an interactive system into our Microsoft Teams tenancy that houses project information, activity ideas and a social space for staff, trustees and volunteers. We are currently strategizing the best way to onboard our volunteers.

We are also in the early stages of developing a database that will be interactive for staff and volunteers to interact with the projects and track their hours. We are very excited to see what becomes of both of these systems over the coming months.

We are thrilled with the work that we have been able to accomplish in this area over the last year, and are even more excited to see where we will be at this point next year.

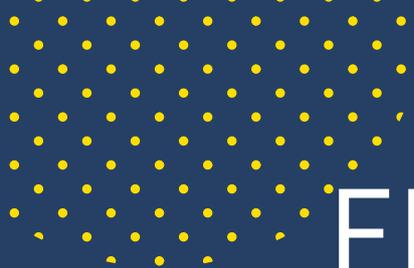


# ENVIRONMENTAL UPDATE

Though SVC has been part of various environmental projects and activities over the years, it wasn't until recently that staff and Board members – led by our Chairperson Sophie – raised the idea of establishing our own SVC Environmental Committee. This was encouraged and inspired by the work of our Equality, Diversity, and Inclusion (EDI) Committee, that was set up in summer 2020 after the killing of George Floyd and the following Black Lives Matter protests, to reflect on how SVC could improve our learning and action around racial equality and other forms of discrimination.

Coming from a similar place of recognising the collective situation we are in – whether it be dealing with historic legacies of oppression and exploitation, or the interlinked issue of human-induced climate change - we decided in March 2021 to establish the SVC Environmental Committee, to act as a space for reflection and discussion about how we can improve our learning and action related to the environment. As stated in our blog post announcing the creation of the Environmental Committee in March 2021:

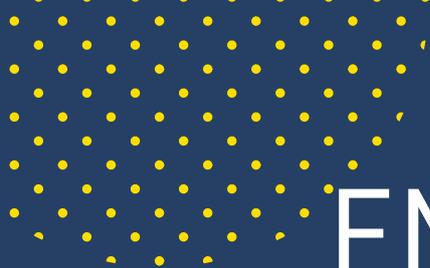
“At SVC, we recognize the need for environmental action in relation to climate change, biodiversity loss, food and water shortages, weather events, and damage to natural ecology. Because of this, we're aiming to reduce our carbon emissions and seek more environmentally-friendly solutions to everyday tasks, whilst keeping beneficiaries, staff and volunteers safe. As well as this, we're seeking to improve education and signposting to more environmentally-friendly ways of working and living.”



# ENVIRONMENTAL UPDATE

The Committee was originally made up of staff and members of the Board of Trustees, but we have been delighted to welcome SVC volunteers to the Committee as the year has progressed. We meet online once a month, and discuss both related volunteering opportunities as well as wider SVC environmental initiatives, policy updates, action points, and opportunities for further learning. Below is a summary of the main objectives we decided to focus on over the past year:

- Policy and Management – Updating our policy to ensure we're reaching our goals, and developing environmental awareness training for staff, volunteers and members of the Board of Trustees. The environment is now also discussed in every Board meeting by our Trustees.
- Travel and Transport – We have projects that in some cases do need car transport. However, as a Committee we're looking for alternatives for other projects and limiting travel where possible.
- Recycling and Reusing – Providing signposting to our community whilst seeking more environmentally-friendly alternatives to sourcing office and project equipment where possible.
- Environmental and Social – In partnership with other organizations, we hope to create volunteering projects across Cardiff, the Vale and RCT working with volunteers and beneficiaries to develop opportunities to learn and look after our environment.



# ENVIRONMENTAL UPDATE

On this last point of 'Environmental and Social', one of the main outcomes of the Environmental Committee so far has been to oversee our Going Green Together partnership project with Innovate Trust, which you can read more about on Page X. After securing funding from Welsh Government, Volunteering Wales, and the Welsh Council for Voluntary Action (WCVA) in spring 2021, we went on to develop a project that brought together SVC and Innovate Trust volunteers to undertake a range of activities on the theme of a 'cleaner, greener South-East Wales'. We have been delighted to welcome Going Green Together volunteers onto the Committee, where they shared ideas, suggestions, and feedback for the project – so a big thank you/diolch yn fawr to the Going Green Together volunteers for your commitment and hard work!

For our other objectives, whilst we have made a start with considering, discussing, and researching pathways for developing these goals, we understand it will be a long process, and some goals will be achieved for quicker than others. However, in March 2021 we were grateful to receive some excellent Zero Carbon Britain Training from the Centre for Alternative Technology (CAT), with a follow-up workshop to follow in April. This training has given us a broad perspective on some of the various issues we face in relation to the sustainability of our work, and inspired us to continue to learn and apply this knowledge to future actions over the next year and beyond.

If you are interested in learning more about the work of the Environmental Committee or getting involved, please get in touch. Similarly, if have any ideas or thoughts around anything else we could be doing as a charity to reduce our impact on the environment, please contact either [chair@svcmru.org](mailto:chair@svcmru.org) or [info@svcmru.org](mailto:info@svcmru.org).



# EQUALITY, DIVERSITY & INCLUSION UPDATE

Over the past year at SVC, we have continued to update, improve and make changes regarding our approach to EDI. We recognise that to make changes in our society we must be aware of our own practices, integrate EDI into all areas of our organisation and support the education of our own network as well as the wider community.

The EDI Committee have continued to take the lead and are accountable for making SVC a truly inclusive organisation. Once every six weeks, they meet to discuss our EDI work, take action upon discussion points and suggestions raised within the committee meetings, making positive changes to our organisation and our EDI approach accordingly. They then share and embed these changes across the SVC community and beyond.

Last summer we finalised our EDI policy which explains our commitment to EDI and eliminating discrimination, as well as how we plan to achieve this. On top of this we have signed Zero Racism Wales' pledge for a zero-tolerance approach to racism in Wales, and created our own Zero Tolerance Policy to Racism in Wales. This policy gives details on our commitment to eradicating and standing against racism, and the promotion of equality.

Since SVC has become a member of the Global Equality Collective (GEC) we have achieved a distinction for our work and commitment to equality (one of two organisations to ever get it!). As a staff team we have regularly utilised the GEC training resources for our own research and have shared our views and findings within team meetings. Our discussions have had a strong focus on inclusion, challenging issues of exclusionary - or offensive - behaviour and using inclusive language. These have been drivers in the action the SVC team and Communications and Marketing Officers have taken to review the language we use on our website, social media posts and in-person conversations.



# EQUALITY, DIVERSITY & INCLUSION UPDATE

Since then we have also reviewed a number of our policies with regards to anti-racism, anti-ableism and LGBTQ+ inclusive language. All of our policies will continue to be reviewed annually to ensure they reflect organisational and societal changes, as well as support and are respectful to the communities we engage with. To further build an inclusive environment, we have taken action on improving accessibility across SVC. We have updated the accessibility information about projects, venues and events on the SVC website. Additionally, we have updated the application process to make it clear to volunteers that any reasonable adjustments can be discussed and that there is support from the SVC if requested. In January, we also saw the launch of SVC's first accessible newsletter in a video format, as developed by our Communications and Marketing Officers. Hopefully, in future these can be added to the website alongside our written versions, of which have also been made more accessible than previous versions. On top of this, the Communications and Marketing Officers have continued to produce EDI blogs throughout the past year to keep track of our work and to highlight to website users what we have been doing.

SVC have worked closely with Innovate Trust and the EDI Committee when looking into national awareness days. Together we have planned which days we would like to celebrate and who will take the lead, as well as deciding what content to put out on social media or what events to put on. In the past year we have celebrated a number of different events including: Black History Month, International Men's Day, Transgender Awareness Week, LGBTQ+ History month, International Wheelchair Day and International Women's Day.



# EQUALITY, DIVERSITY & INCLUSION UPDATE

Whilst in her former role, Eleri put together EDI/bystander training for volunteers and beneficiaries. As a staff team we worked together to collate project specific scenarios to explore how one should respond in certain situations. This training has since been implemented when preparing new volunteers for their roles. We also have delivered a number of free training sessions for SVC staff, trustees and volunteers. These have included an Introduction to Equality, Diversity & Inclusion delivered by Karen Harvey-Cooke (a member of our Board of Trustees), RNID Workshop - Deaf Awareness Training, Dementia Friends Training and we have started a 12 month course of British Sign Language Training with Deaf Friendly Business Solutions.

During our recruitment drives we have analysed our EDI data to make sure we engage in targeted recruitment based so that communities that are currently under-represented are reached. One of the ways we have been looking to diversify our volunteer base has been by discussing what we can do to recruit more volunteers who identify as male. As part of this, we have made contact with local organisations who have a greater amount of male engagement and have discussed different ways we could learn from each other, and aim to provide a holistic and rounded experience for volunteers. Including ways to support, accredit, develop and retain volunteers. Ideas for future plans to target this demographic have been raised with the SVC team, the EDI Committee and the Board, and we are looking forward to putting some of these into action in the forthcoming year.

Finally, we have seen the launch of our new Act Now for Equality project in partnership with Innovate Trust. So far on the project the SVC and Innovate Trust volunteers have engaged in zoom activities and in-person events to learn about and celebrate equality, diversity and inclusion as well as share experiences with one another. The content covered in the sessions focuses heavily on the Equality Act 2010 and facilitates open discussions around how we can improve our attitudes and behaviours. All involved are looking forward to building awareness across the third sector and educate the wider community through the upcoming development of EDI Training Sessions and an EDI Film

# TESTIMONIALS

I like LOL because I enjoy seeing my friends, it's like having a family  
- Gareth (LOL Beneficiary)

I really enjoy Young Carers Club because you get to have a little break from trouble and you get to meet people who are like you without being judged  
- Kaitlin (Young Carers Club Beneficiary)

I love going out with Efa and Rosie on Be Friends, they're so kind and we always have fun. When we went to Ninja Warrior they helped me to beat the wall  
- Rhys (BeFriends Beneficiary)

I have found the Young Carers Club amazing, it is so much fun doing activities, talking and just being with people through these tough times. It's nice to have someone to talk to and to do things you wouldn't get time to do. I hope I'm never too old to be on the project because they're really kind and helpful especially through the tough times  
- Emily (Young Carers Club Beneficiary)

# WHAT OUR VOLUNTEERS SAY...

LOL is an amazing project that I've had the privilege of being a part of. Seeing everyone come together and enjoying a variety of experiences is great! I love being apart of it, and would tell everyone to take part in wonderful projects like this.

- Cerys (LOL Volunteer)

Initially I was anxious about doing the Be friends project as didnt know what to expect but from the first session onwards I've thoroughly enjoyed it. I've enjoyed feeling like I've helped my beneficiary and just doing enjoyable activities that both the beneficiary and us wouldnt normally do which has had a positive effect on all of us. The SVC charity provide an invaluable service and is something I am considering continuing beyond my coursework project

- Fin (BeFriends Volunteer)

The BeFriends project has been both a sharing and learning experience. Working with Svc as a volunteer has allowed me to give back to the community to those who need additional help. Giving quality time to an individual has allowed them to develop but also helped me to grow my social skills.

- Avani (BeFriends Volunteer)

Working with the Huggard Social Club is the highlight of my week. During the height of the pandemic, having the Huggard sessions as a part of my routine always gave me something to look forward to. The social club has a fantastic atmosphere, it's great to see the clients smiling and laughing - and sometimes even singing and dancing. I spend the entire session with a smile on my face.

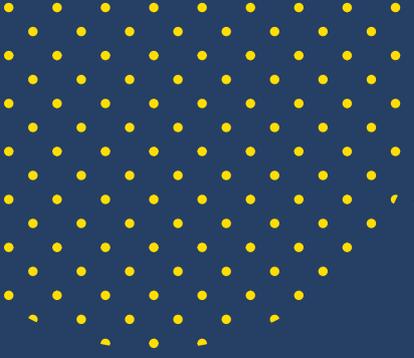
- Rhian (Huggard Volunteer)

BeFriends is a lovely project to be a part of. The project allows you to choose activities that the child likes to do each week, this flexibility is amazing as we are able to try different things each time. The project is also very well organised and everybody is very helpful.

- Niamh (BeFriends Volunteer)

Befriending has not only allowed me to help and encourage a fellow beneficiary with his social and emotional skills but opened up a new variety of skills that I am now able to apply to my future career that I might not have been able to learn anywhere else. It has also helped me immensely in regards to working on my own social skills, something that I've found difficult because of my anxiety. If you're considering befriending, please give it a go! It provides you with a chance to make a new friend as well as some invaluable and fulfilling experiences

- Befriending Volunteer



# VISION, MISSION & VALUES

## Our Vision

We want volunteering to be a part of everyday life in Cardiff and the surrounding areas, where all members of our community have the opportunity to 'give a little, gain a lot'.

## Our Mission

Our mission is to enhance the lives of disadvantaged and vulnerable members of the local community through volunteering.

## Our Values

### Accountability

We use our resources effectively by tackling identified needs and issues through our projects. We constantly monitor and evaluate our work and it is paramount to us that we are accountable to volunteers, beneficiaries, supporters and partners.

### Collaboration

We work alongside a number of diverse partners to ensure we deliver the best and most comprehensive services to both our volunteers and beneficiaries.

### Empowerment

Our projects are designed to empower vulnerable and disadvantaged individuals by supporting them to overcome identified barriers. We empower our volunteers by giving them real responsibility and ownership over their projects, enabling them to make lasting change to individual lives and gain valuable transferable skills.

### Equality, Diversity & Inclusion

At SVC we are proud to provide inclusive services by offering opportunities to all, regardless of age, race, gender, disability, culture or religion.

### Passion

We pride ourselves on the spirit of the SVC community - we're passionate about volunteering and the impact it has on people's lives.



# 2021-22 TEAM

SVC IS RUN BY A DEDICATED TEAM OF FULL TIME STAFF, VOLUNTEERS AND TRUSTEES

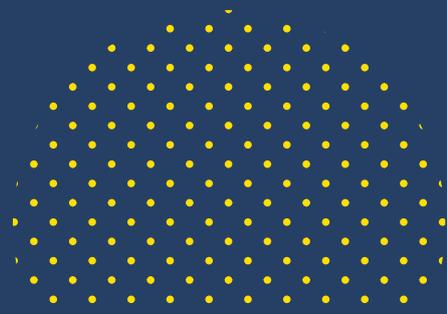
## STAFF & TRUSTEES

Sophie Smith - Chairperson  
Jonathan Jones - Vice Chairperson  
Emma Board-Davies - Treasurer  
Kieran Vass - Secretary  
Lucie Mathison - Communications and Marketing Officer  
Rhian Fish - Communications and Marketing Officer  
Elpida Petrovits - General Trustee  
Henry Morris - General Trustee  
Jessica Rumble - General Trustee  
Karen Harvey-Cooke - General Trustee  
Kelly Fenton - General Trustee  
Lucy John - General Trustee  
Nina Di Cara - General Trustee  
Morgan Evans - General Trustee  
Rosie Rapado - General Trustee  
Gavin Hawkey - Associate Trustee  
Natalie Holmes - Associate Trustee  
Rhian Perridge - Associate Trustee

Adrienne Earls - SVC Manager  
Emma Dixon - Team Leader  
Dafydd Haine - Project Coordinator  
Eleri Cruchley-Jones - Project Coordinator  
Frankie Hackett - Project Coordinator & Equality,  
Diversity and Inclusion Representative  
Grace Piddington - Digital Support & Project Coordinator  
Johnny Ling - Project Coordinator  
Kumba Sillah - Project Coordinator  
Rosie Rudd - Project Coordinator

## LEAD VOLUNTEERS

Jonathan Jones - Huggard Lead Volunteer  
Mair Wilcox - LOL Lead Volunteer  
Kelly Fenton - Young Carers Club Lead Volunteer  
Milly Carter - Young Carers Club Lead Volunteer  
Lucie Mathison - Young Carers Club Lead Volunteer



# STATISTICS OVERVIEW

**401** Volunteer Opportunities

**15,000** Hours

**8,000** Beneficiaries

**31** Projects

**£221,516** Estimated  
Volunteer Value

**£1024** Generated through  
fundraising



1952  
Followers



1436  
Followers



512  
Followers

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Befriending

Our Befriending project, where a volunteer befriends an adult with a disability and/or mental health condition to do weekly activities through either a phone call, video call, in-person or pen-pal, has continued to thrive over the last year. The aim of the project is to help with feelings of isolation and loneliness and provide friendship and companionship for both the volunteer and beneficiary.

- Kumba Sillah & Rosie Rudd (Project Coordinators)

### Bingo

Our bingo project for adults with disabilities and/or mental health conditions, which was started in the pandemic, has continued to create a fun digital space each fortnight for people to come and play some bingo and win prizes. The project runs every other Wednesday between 4.30-5.30pm and is co-hosted by a staff member, Kumba, and a fantastic peer-led volunteer, Richard. The project has seen regular faces attending each session and has remained popular, with some new faces joining as the Insight app expands its members.

- Kumba Sillah (Project Coordinator)

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Dance with Georgia

Dance with Georgia is a digital session which takes place on Friday afternoons at 1.30pm. Georgia, who is a professional dancer, teaches participants a new dance routine to a different song every week. Which allows participants to get active whilst building confidence.

This past year we've seen lots of new participants become regulars at Georgia's Friday dance sessions which has made it a very friendly and fun digital environment. Some participants have even enjoyed helping Georgia co-host the warm up by allowing the other attendees to follow along with their moves whilst they're spotlighted on zoom.

- Rosie Rudd (Project Coordinator)

### Drama and Wellbeing with Izzy

Our project with the artist and creative, Izzy Rabey, has been running since the start of the pandemic and continues to thrive, with monthly sessions incorporating drama, storytelling and even drama aerobics (this was created by the participants and is now part of all of the sessions!). The sessions encourage participants to use their imagination, come up with stories and do some show and tell. We have seen regular faces and new faces at the session and it's always fun for all involved.

- Kumba Sillah (Project Coordinator)

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Fantastic 4

Our Fantastic 4 project, 4 parties spanning across the year including Halloween, Christmas, Valentines and a Summer/Spring party, has continued to remain digital throughout the last year. This hasn't stopped everybody having fun, enjoying entertainment and getting together to celebrate some of the holidays.

This year we have seen some amazing acts including Steve Floyd and Alex Clarke at the Valentines Party and Shiny Happy people for the Christmas party. Last year our amazing volunteers organised SVC's first ever digital festival with a line-up of LIVE and pre-recorded events such as baking, mindfulness, karaoke, arts and crafts and learning about the Chinese Spring Festival.

Over the last few months our peer volunteers have started running some of the parties, finding new entertainers and coming up with new activity ideas.

- Kumba Sillah & Rosie Rudd (Project Coordinators)

### Games Show

Games Show is a brand-new project which runs digitally every fortnight on Thursday afternoons. This project is centred around fun and entertainment with every session having a different game for participants to play along with. Some of these games so far have included, spin the wheel, spot the difference, true or false, and musical statues.

Games show has been a great space for participants to socialise and engage in a range of interactive games.

- Rosie Rudd (Project Coordinator)

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Huggard Centre

We have had a strong partnership with the Huggard Centre, who are Wales' leading centre for people who are homeless and sleeping rough, for over two decades. During the past year the dedicated SVC volunteers have continued to run the Social Club with the Huggard Centre on zoom. The Social Club allows volunteers the opportunity to befriend the clients and facilitate a range of engaging activities for them. These activities are always a hit with the clients and range from karaoke sessions to other games such as themed quizzes, bingo and charades, with prizes distributed to the lucky winners. Through this befriending, the volunteers are providing invaluable support to the clients as befriending can help improve perceptions of well-being and reduce stress, as well as increase self-esteem and empowerment. These sessions have been running for an hour or more on Tuesday every other week. Although these sessions are not as regular as they used to be, the turnout of clients and engagement with the activities still remains strong; this can be attributed to the commitment and enthusiasm from the wonderful volunteers on this project. The next steps for the Social Club is to make the return to regularly running the sessions in-person, a move the volunteers are looking forward to. While not all of the volunteers are able to return to in-person sessions, we are very grateful for the dedication shown by all of them on this project over the past couple of years.

- Frankie Hackett (Project Coordinator)

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Karaoke club

Karaoke club started back as a fortnightly digital session delivered by three volunteers from the peer-led team. The session uses a software called Karafun which holds hundreds of thousands of songs for participants to choose from! During the session participants take it in turns to either sing solo or sing with the whole group, making it easy and inclusive for anyone to join in.

Karaoke club has had some themed sessions this year, including a two-hour long Christmas themed session where many participants wore Christmas jumpers!

- Rosie Rudd (Project Coordinator)

### Live music with Chris Kelly

Every Tuesday afternoon Chris Kelly puts on a live music gig on zoom where he plays his guitar and sings songs requested by the participants. Chris also sings some of his own songs from his new album, which was released last year.

Some of Chris Kelly's sessions have also had a theme this year, for example, he held an environmental session to highlight the importance of being environmentally conscious. Chris also held a St Patricks day themed session to celebrate Irish history and culture through a variety of different Irish songs. As well as, two fantastic Christmas and Halloween themed sessions, where participants got to wear fancy dress.

- Rosie Rudd (Project Coordinator)

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS

### Quiz Club

Quiz Club is a fortnightly project run on Zoom for adults with disabilities and/or mental health conditions to come along and play a different quiz each week. Regular faces attend every other week and some attendees even help co-hosting by helping present the quiz. Some of the quizzes we have done this year include a Black History Month Quiz, Nature Quiz and a Valentines Quiz.

- Kumba Sillah (Project Coordinator)

### Zumba with Eliana

Weekly digital Zumba sessions instructed by Eliana have continuously been enjoyed this past year. With a variety of new songs being taught each week from Spice Girls to Disney, there has been something for everyone's taste.

These Wednesday afternoon sessions have been a consistent way for participants to get their steps in and keep moving even when restrictions have been in place. With these sessions only being thirty minutes too, they've been really easy to fit into the participants day!

- Rosie Rudd (Project Coordinator)

## Project Overviews

# ADULTS: DISABILITIES, MENTAL HEALTH & HOMELESSNESS



Top Left: 'Hidden Disabilities' by placement student Cerys Ellen John

Top Right: Drop in session with Innovate Tenants

Bottom Left: Fantastic 4 Valentine's Party

Bottom Right: Huggard Centre Social Club

## Project Overviews

# CHILDREN & YOUNG PEOPLE

### Be Friends

Our Be Friends project is a befriending project where volunteers work in pairs to support children and young people with a variety of physical and/or learning disabilities, through weekly sessions with them either in the home or out and about in Cardiff doing various activities.

Our volunteers this year have undertaken a range of activities with the young people, such as bowling, cinema, trampolining, crafts, baking, escape rooms and swimming, amongst many more! The project aims to help the young people develop social skills, increase independence and gain access to various fun activities as well as providing valuable respite for the families.

As a result of continuing our relationship with Cardiff University School of Medicine and Cardiff Metropolitan University's Psychology Department we have been able to provide placement opportunities for large amounts of students, and this along with numerous general volunteers has meant we have been able to support large numbers of beneficiaries. It has been brilliant to see the young people forming strong relationships with their volunteers, and having such a fun, positive time on the project.

- Johnny Ling (Project Coordinator)



## Project Overviews

# CHILDREN & YOUNG PEOPLE

### EYST

SVC has worked in partnership with EYST (Ethnic Minorities & Youth Support Team) to provide additional academic support to BME children. EYST was set up in 2005 by a group of ethnic minority young people aiming to fill a gap in provision for young people from Black Asian and Minority Ethnic backgrounds aged 11-25 by providing a targeted, culturally sensitive and holistic support service to meet their needs.

EYST run a Homework Club to support young people from Black Asian and Minority Ethnic backgrounds undertaking their GCSEs and A Levels. In this club, volunteers are matched with a young person based on their specialised subject and the young person's need, to provide weekly one to one support. During the pandemic, EYST set up a digital version of this project, and SVC has worked with them to provide and support volunteers to tutor children and young people online. This has hugely benefitted the children and young people involved, as volunteers have been able to offer both academic and English language support in the subject areas and topics that they most struggle with. Likewise, this has also helped bring different communities together, which in turn helps challenge and counter negative stereotypes and improve community cohesion.

- Johnny Ling (Project Coordinator)

## Project Overviews

# CHILDREN & YOUNG PEOPLE

### Laugh Out Loud (LOL) Fridays

Laugh Out Loud (LOL) Fridays is a fun social club for young adults with Down's Syndrome, which was set up in partnership with the Down's Syndrome Association Cymru over ten years ago. This year we have been alternating our fortnightly session between in person sessions and sessions over Zoom in order to be able to include all of our beneficiaries. The activities we have done have included baking, crafts, a talent show, a games night and bowling. The club has been led and supported by a fantastic group of volunteers who have worked hard to make the sessions as fun as possible.

- Johnny Ling (Project Coordinator)

### Young Carers Club

This year on our Young Carers Club we've been able to finally go out on trips in person again for the first time since the pandemic, meaning we can get back to monthly fun days out on the weekends which has been great. So far we've been to Ninja Warrior, escape rooms, laser quest, winter wonderland and mini golf, with even more trips planned for the rest of the year! As volunteers it's really apparent to us how much the young carers get out of the trips, and it's always nice for us when they have a good time together and tell us how much they've enjoyed the activities we plan, or even better when parents pass on how much they've got out of it. Personally that's why I love going on the trips so much, not only are the activities a really fun day out but it's so incredible to get the chance to impact the lives of these kids who just wouldn't get the chance to do normal kid things otherwise!

- Lucie Mathison (Lead Volunteer)

Project Overviews

# CHILDREN & YOUNG PEOPLE



Top Left: BeFriends  
Top Right: LOL Fridays  
Bottom Left: Young Carers Club (Teens)  
Bottom Right: Young Carers Club (Kids)

## Project Overviews

# COMMUNITY & NHS

### Police Volunteer Project (Cardiff & the Vale)

The last year has seen the reopening of Cardiff's Night Time Economy, which meant that our police volunteers were back out in force supporting vulnerable individuals to a place of safety on Wednesday, Friday & Saturday nights on the safety bus. Since September 2021, our volunteers have supported over 1200 individuals to a place of safety.

The return of students onto University campuses also saw our volunteers attending student fayres, providing crime prevention advice, and the safety bus was utilised every night of the Fresher's fortnight.

Additionally, our volunteers have provided support at bike and property marking events, community events, supporting Cardiff Council's Taxi Licencing team tackling 'rogue taxi drivers'. Our volunteers have also supported teams throughout South Wales Police with high visibility patrols, and 'Cuppa with a Copper' events, recruitment drives, and a 'Violence against Women & Girls' event.

It's been fantastic having our volunteers back out and about supporting the local community, and we look forward to developing the project further in the coming year.

- Emma Dixon (Team Leader)

### Police Volunteer Project (Swansea, Neath & Port Talbot)

We have recently expanded our partnership with South Wales Police, through which we now support the Swansea division of the police volunteer project. We look forward to expanding this partnership further in the coming year.

- Emma Dixon (Team Leader)

### Police Volunteer Project (Mid Glamorgan)

Police Volunteers in the Mid Glamorgan division took part in a safer streets campaign and supported with 'perception surveys' last summer. In October 2021 PC Mike Perry retired from the force, and so the project was put on hold until a new coordinator came in to post. We look forward to working on our partnership with the new coordinator PC Lewis McPherson over the coming year.

# Project Overviews

## COMMUNITY & NHS



Top Left: Police Volunteers on the safety bus

Top Right: Police Volunteers at bike marking events

Bottom Right: Police Volunteer providing crime prevention advice at student fayres

Bottom Left: Police Volunteer on the safety bus

## Project Overviews

# COMMUNITY & NHS

### Get There Together:

The Get There Together project is a national project looking to bring together resources for people living with dementia and their carers, and other vulnerable members of the community, to begin to support social and functional activity recovery as COVID-19 restrictions are eased. Over the past year, the SVC volunteers have created digital stories on popular local facilities in Cardiff, such as Cardiff Central train station, and have updated past videos due to changes in one-way systems and changes in COVID-19 precautions. The SVC volunteers also created a digital story about volunteering for people who are anxious or reluctant about getting back into community. The digital story included information about the benefits of volunteering, as well as providing a platform to show various opportunities with SVC and other organisations including, low-risk opportunities, minimal contact volunteering opportunities and in-person volunteering opportunities. They produced an impressive video that has been distributed widely within the Health Board and to particular vulnerable members of the community to encourage citizens across the communities of Wales to connect and be confident when volunteering.

- Frankie Hackett (Project Coordinator)

## Project Overviews

# COMMUNITY & NHS

### Meet and Greet

Over the past year the SVC Meet and Greet volunteers have continued to support the NHS with the roll out of the national vaccine programme, in the fight against the COVID-19 pandemic. Volunteers have been positioned across Cardiff in local Vaccination Centres – University Hospital Wales, University Hospital Llandough, Pentwyn Mass Vaccination Centre, Splott Mass Vaccination Centre and Holm View (Barry) Mass Vaccination Centre. The volunteers have been committed to welcoming visitors as well as reassuring and assisting those who are anxious or apprehensive. Volunteers remain on hand to provide information, direct visitors to the correct locations and undertake a screening questionnaire with all visitors at the start and end of their visit. To reduce the transmission risk from COVID-19 the volunteers have also been responsible for enforcing COVID-19 safety measures, making sure everyone stays safe.

- Frankie Hackett (Project Coordinator)

### Ward Volunteering

At the start of 2022, SVC welcomed a new project in partnership with the Cardiff and Vale University Health Board, called Ward Volunteering. The volunteers will be supporting the NHS on various wards across hospital sites within the Health board, including: Llandough Hospital, Heath Hospital and St David's Hospital. The main role of the volunteers is to act as a befriender to patients on the wards. Volunteers will be interacting with patients who may feel lonely, isolated or bored, spending time at the bedside or in the day room, engaging in conversation or activities. These could be arts and crafts, social games and seasonal activities or one to one activities with patients such as cards and puzzles. The volunteers will be responsible for reassuring anxious or nervous service users or visitors and assisting patients with virtual visiting calls to loved ones.

- Frankie Hackett (Project Coordinator)

## Project Overviews

# ENVIRONMENT/ SUSTAINABILITY

### Going Green Together

A new project for this year, Going Green Together ran from June 2021 – March 2022 in partnership with the Skills & Wellbeing team at Innovate Trust. The aim was to bring together student and community volunteers from SVC with volunteers with disabilities and/or additional needs supported by Innovate Trust to take part in environmental activities across South-East Wales – and what a variety of activities we got up to!

This included gardening sessions at St. Fagans Museum, tree-planting with Coed Caerdydd, conservation sessions with the Cardiff and Vale Park Rangers, litter picks and beach cleans, upcycling workshops, nature walks led by volunteers, a biodiversity survey in Bute Park, green skills sessions at the Llandough Hospital Health Meadow with Down to Earth, and many more! As well as Innovate Trust and the partners mentioned above, we were also delighted to work with local organisations such as Cardiff University, Cardiff Metropolitan, the University of South Wales, Hodge Bank, Salvation Army and South Wales Police to welcome their volunteers onto the project.

Alongside in-person activities, we held a variety of online sessions themed around sustainability and the environment. At the start of the project we held logo-design workshops, where participants helped create our eye-catching logo! During the autumn, one of our SVC volunteers Rosie worked with an individual from Innovate Trust to build an online workshop together around recycling, which they then delivered through Zoom to other Innovate Trust participants – a big thanks to both of you! In November we held a discussion group around the COP26 climate summit, with plenty of ideas for what we can do in our communities to make a difference. Throughout the project, many of our other regular digital groups with Innovate Trust – such as Quiz Club, Chris Kelly, and Drama with Izzy – also brought in an environmental theme to their sessions to raise awareness of this work, for which we are very grateful!

## Project Overviews

# ENVIRONMENT/ SUSTAINABILITY

Volunteers from Going Green Together were also welcomed to SVC's newly-established Environmental Committee – which you can read more about on Page X – where they shared ideas for project activities and other environmental initiatives at our online monthly meetings. Last but not least, in March we received some excellent Zero Carbon Britain Training from the Centre for Alternative Technology (CAT), with a follow-up workshop to follow in April, which inspired us to apply this knowledge to future SVC activities over the next year and beyond.

Although the project funding has unfortunately come to an end, it's been wonderful to see our fantastic SVC and Innovate Trust volunteers working together to learn more about sustainability and take action in their local communities, and we hope there will be plenty more opportunities to do so in the future!

- Dafydd Haine (Project Coordinator)



# EQUALITY, DIVERSITY & INCLUSION

The Act Now for Equality project is a new project SVC launched in partnership with Innovate Trust towards the end of 2021. The aim of the project is to build awareness, education and understanding of equality, diversity and inclusion (EDI) and the 9 Protected Characteristics under the Equality Act 2010.

Prior to starting, Digital Communities Wales delivered the SVC volunteers training on how to keep themselves and others safe online, facilitating professional zoom sessions and how to create digital stories. In early 2022, the SVC volunteers began to meet with Innovate Trust volunteers on zoom to learn about EDI and share experiences with each other. The topics for discussion include: What Equality Means to Me; Have You Ever Been Treated Unfairly Because Of Who You Are; Understanding Protected Characteristics; Are We Aware of Our Own Attitudes; How Can We Make Everyone Feel Valued and How Could Things Be Better? Each discussion that has been had so far have been powerful and really eye-opening for all! The feedback received from SVC and Innovate Trust volunteers has been really positive, it has been wonderful to see how people's pride in diversity has grown and that the importance of inclusion is such a united outlook.

The aim of this project is for both SVC and Innovate Trust volunteers to use this information they have learnt to develop 6 accessible training sessions and an EDI film that make EDI more relatable. Development of these training sessions had begun on a 1-to-1 basis, where an SVC and an Innovate Trust volunteer meet regularly to work on a topic they both share an interest in. The members of the project are looking forward to sharing their experiences and knowledge in the training sessions that can be used to educate others. Once completed the plan is to integrate the film into staff training, as well as broadcasting it across social media platforms in the aim of educating the wider community and build awareness of EDI across the Third Sector.

# EQUALITY, DIVERSITY & INCLUSION

We have been fortunate to be able to meet in-person for some events on this project. On the 1st of March we celebrated International Wheelchair day. We started off the celebrations with a creative workshop where some of the Innovate Trust service users who use wheelchairs took part in a creative workshop prior to the event to make flags and decorate their wheelchairs to show wheelchair pride. We then ended our celebrations with an accessible parade around Bute Park and Pontcanna Fields. It was wonderful to be joined by staff, beneficiaries, volunteers and friends of SVC flying our wonderful decorations to celebrate the positive impact that wheelchairs have on people's lives! Shortly after, on the 8th of March, the ANFE volunteers celebrated International Women's Day with Chwarae Teg and Tramshed Tech. We listened to a thought-provoking presentation by the CEO of Chwarae Teg, enjoyed a gender-equality quiz, and had the opportunity to network with others as we celebrate inspirational women in business and tech. It was a great evening discussing the progress towards delivering a gender equal Wales and was thoroughly enjoyed by all.

- Frankie Hackett (Project Coordinator)



International Wheelchair Day Celebrations

## One-Off Volunteering

# WINTER GIVING WEEK

### Dog Walking

SVC ran a dog walking session with Cardiff Dogs Home. The session was attended by 15 volunteers who had a fantastic time supporting the Home through helping to exercise the dogs, with many signing up to become regular walkers.

### Going Green Together

For Winter Giving Week in December 2021, Going Green Together volunteers – from SVC and Innovate Trust – went along to the beautiful St. Fagans Museum for a walk through time. The theme of the session was ‘Back to the Future’, with volunteers visiting both the ‘House of the Future’ built in the year 2000 as well as many of the older buildings in the museum grounds to think about how ideas of a ‘sustainable home’ have changed over the decades. With a mixture of SVC volunteers from Cardiff University, the University of South Wales, and community members there was a range of ideas about what a ‘sustainable home’ might look like! At the end of our walk we went along to Ysgubor Fawr, an area of the museum where Innovate Trust volunteers regularly tend to the ‘Secret Garden’. One of our volunteers enjoyed the space so much she has returned to volunteer there with Innovate Trust on Fridays – great stuff!

### Ronald McDonald House

Ronald McDonald House kindly supported us to take a small group of volunteers to the house in the Heath Hospital grounds. Loaded up with festive cakes and treats, we held a small cake stand in the communal kitchen for parents and families to enjoy some festive treats when returning to the house. The staff at Ronald McDonald kindly gave our volunteers a tour of the house so volunteers could see how the house works and supports the families that are currently residing there.

One-Off Volunteering

# WINTER GIVING WEEK

## Huggard Centre Christmas Party

We threw a Christmas party over at the Huggard Centre. SVC volunteers set-up the event by decorating the room and laying out the food display, all items of which had been generously donated or handmade by volunteers and friends of SVC. The volunteers worked hard to host a brilliant event with a variety of Christmas themed activities to bring the festive spirit to the Huggard Centre. These included: a Christmas quiz, Christmas music bingo, and finished with karaoke including Christmas songs – prizes were given out for all winners throughout the day. There were also options for people to do festive crosswords, word searches or decorate Christmas cards. Everybody had an amazing time with the event even running over due to the continued enjoyment. It was great to see so many people getting involved and to see everyone from SVC and the Huggard Centre enjoying their experience!

## Donations

We collected donations on behalf of the Huggard Centre, including toiletry and self-care items. We were very proud to see so many people from the community gather donations in support of the Huggard Centre. The kindness and generosity of our volunteers and the local community is greatly appreciated!

One-Off Volunteering

# STUDENT

# VOLUNTEERING WEEK

## USW Digital Panel

We were invited by the University of South Wales (USW) Careers to attend their USW Q&A Volunteering Panel. We spoke alongside local representatives from Gwent Association of Voluntary Organisations and Neath Port Talbot Council For Voluntary Service, where we discussed some of the benefits of volunteering as well as some of our current opportunities for students to get involved in.

## Clean Up Cathays Litter Pick

During Student Volunteering Week we held a litter pick around our local Cathays area. Our fantastic volunteers supported staff, persevering through a a very intense and sudden hailstorm, but thankfully followed by beautiful sunshine! Our volunteers had a great time and had such a passion for cleaning up their local area, and both the volunteers and staff found the 2 hours of litter picking very therapeutic!

## Dog Walking

Following the popularity and success of our Winter Giving Week dog walking, we ran a dog walking session with Cardiff Dogs Home again for Student Volunteering Week. The session was attended by 15 volunteers who had a fantastic time supporting the Home through helping to exercise the dogs, with many signing up to become regular walkers.

# One-Off Volunteering

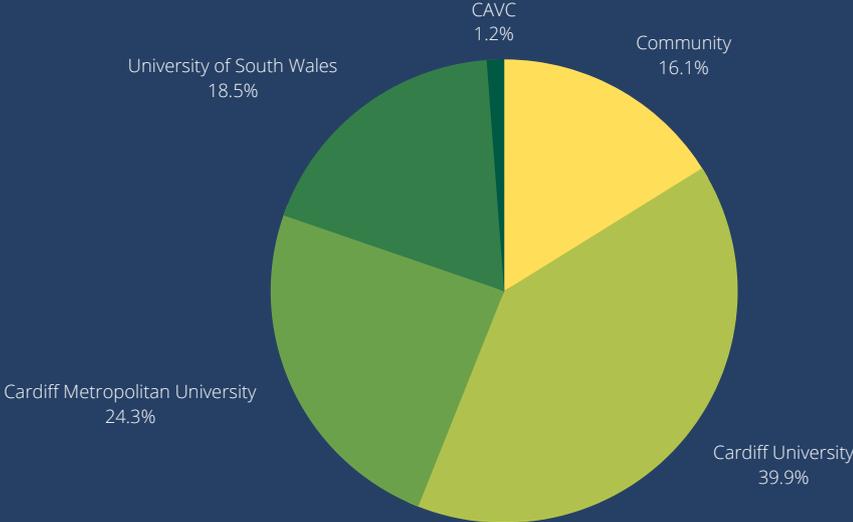


Top Left: Volunteers at Huggard Christmas Party  
Top Right: Clean Up Cathays Litter Pick  
Bottom Left: Dog Walking at Cardiff Dogs Home  
Bottom Right: Going Green Together event at St Fagans

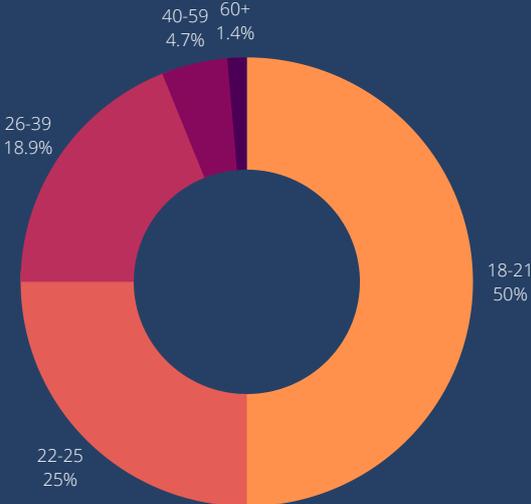
# VOLUNTEER DEMOGRAPHICS

NB: THE FOLLOWING DEMOGRAPHICS REPRESENT THE INFORMATION VOLUNTARILY PROVIDED BY SVC'S VOLUNTEERS. VOLUNTEERS WHO REGISTERED WITH SVC ARE NOT REQUIRED TO PROVIDE EQUAL OPPORTUNITY INFORMATION, THEREFORE THESE DEMOGRAPHICS MAY NOT FULLY REPRESENT OUR CURRENT VOLUNTEERS.

## University/College



## Age



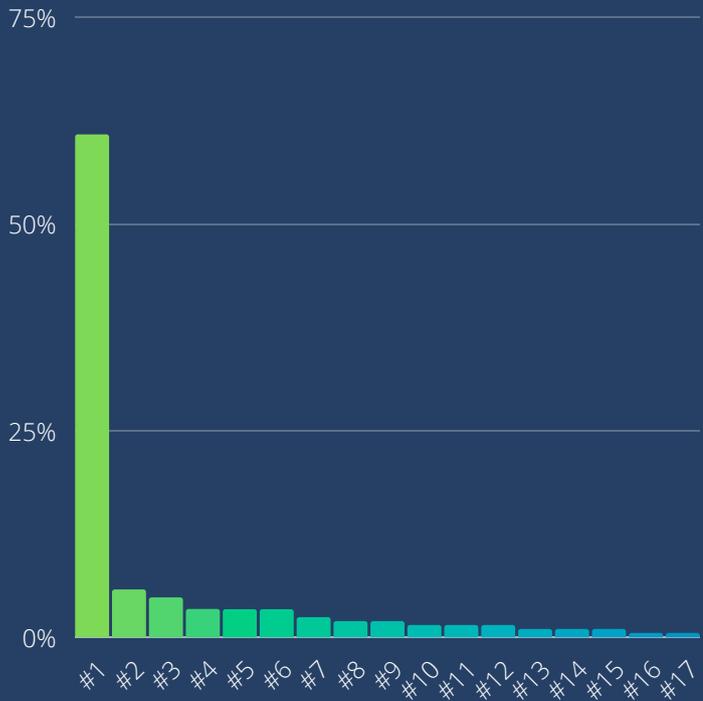
## Gender



75% Female, 24% Male, 1% Non-Binary

# VOLUNTEER DEMOGRAPHICS

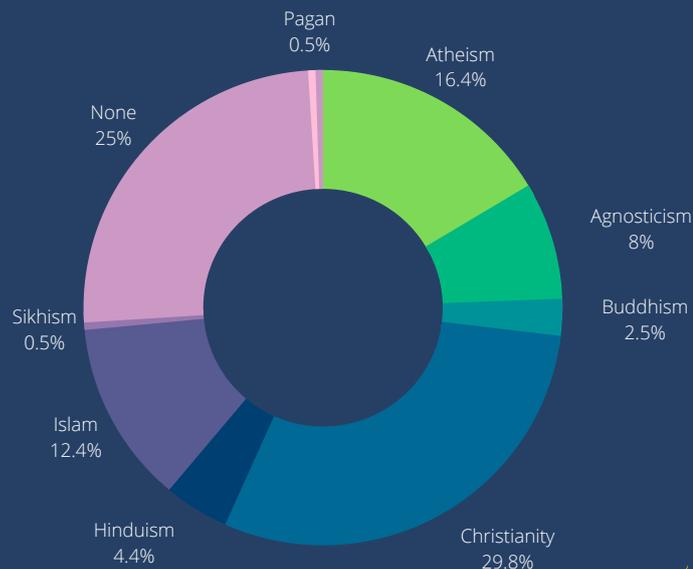
## Ethnicity

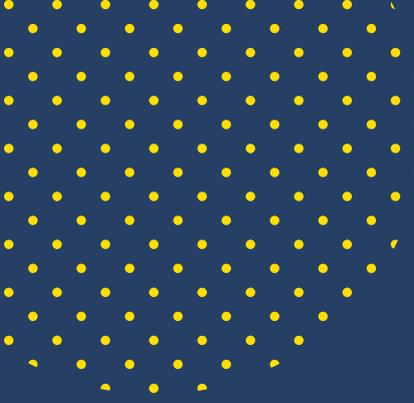


Key:

- #1 - Welsh, English, Cornish, Scottish, Northern Ireland, Channel Islands & Isle of Man
- #2 - Asian/Welsh/British - Indian
- #3 - Black/Welsh/British - African
- #4 - Mixed/Multiple - White & Black Caribbean
- #5 - Asian/Welsh/British - Bangladeshi
- #6 - Any other Asian Background
- #7 - Asian/Welsh/British - Pakistani
- #8 - Any other Black, British or Caribbean Background
- #9 - Other ethnic group - Arab
- #10 - White Irish
- #11 - Any other white background
- #12 - Asian/Welsh/British - Chinese
- #13 - Any other mixed or multiple background
- #14 - Other ethnic group - Somali
- #15 - Other ethnic group - Middle Eastern
- #16 - White - Gypsy or Irish Traveller
- #17 - White - Roma

## Religion





# PARTNERS & SUPPORTERS

BBC Children in Need

Boshier-Hinton Foundation

Cardiff Bay Rotary Club

Cardiff Council

- Child Health & Disability Team
- Cardiff Social Services
- Neighbourhood Partnerships
- Parks, Sport and Harbour Authority Service
- Waste Minimisation & Strategy

Cardiff DIGS

Cardiff Metropolitan University

Cardiff Metropolitan Students Union Volunteering

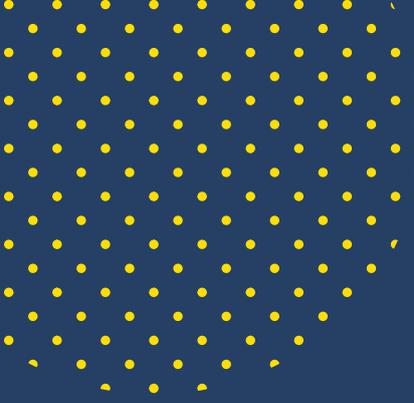
Cardiff Round Table

Cardiff University

- School of Medicine
- Security & Portering Services
- Student Futures Team
- Student Support and Wellbeing
- Student Union

Cardiff Round Table

Cardiff & Vale University Health Board



# PARTNERS & SUPPORTERS

Chris Kelly

Critical Arc

C3SC - Youth Led Grant

Cardiff Women's Aid

Colin and Anna Frizzell Charitable Trust

Digital Communities Wales

Down's Syndrome Association

Eliana Keen

EYST

FOR Cardiff

Food For Life

Glamorgan Voluntary Services

Groundworks (Tesco)

The Hodge Foundation

The Huggard Centre

Innovate Trust

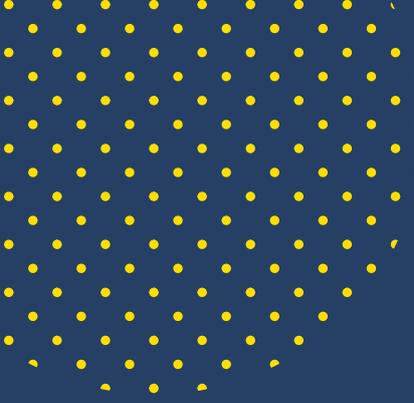
Investing in Volunteers (IiV)

ISAAR

Keep Wales Tidy

Llandough Hopsital

Magic Little Grants



# PARTNERS & SUPPORTERS

National Lottery, Community Fund

NUS Wales

Ocado (Charitable Giving)

People's Postcode Trust

Race Equality First

Rehab 4 Addiction

Rhondda Cynon Taf Council

Safezone

Shiny Happy People

Skills Development Service (Cardiff University SU)

South Wales Fire & Rescue Service

South Wales Police

Track 2000 Legacy Fund

University of South Wales

Voluntary Sector Emergency Fund (WCVA)

Volunteering in Wales Grant (WCVA)

Welsh Assembly Government

Wesleyan Foundation

Charity registration number: 1173198

# Skills & Volunteering Cymru (SVC)

Annual Report and Financial Statements

for the Year Ended 31 August 2021

HSJ Accountants Limited  
Severn House  
Hazell Drive  
Newport  
NP10 8FY

# **Skills & Volunteering Cymru (SVC)**

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Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 21

# Skills & Volunteering Cymru (SVC)

## Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

### Objectives and activities

#### Objects

The main purpose and objects of the charity are to promote any charitable purpose for the benefit of the community in Cardiff, the Vale of Glamorgan, Rhondda Cynon Taf and Gwent. In particular, the advancement of education, the furtherance of health, and the relief of poverty, distress and sickness.

#### Significant activities

Our main activities include: supporting children and adults with disabilities to access the local community, providing support for people with mental health conditions, supporting young carers, supporting the homeless community, environmental projects, crime prevention and community engagement.

#### Achievement and performance

##### Charitable activities

The academic year of 2020/21 was a period of continued development for SVC, largely impacted by the covid-19 pandemic – which impacted our service delivery. We recognised that many of our beneficiaries needed our support more than ever, and continued to develop more digital alternatives to many of our long-standing projects. This has now led SVC to deliver a more blended approach as we move forward into the new academic year, where we hope to reach even more beneficiaries through digital and in-person sessions.

The Trustees continued to recognise the loss of funding from our partners as one of the main risks to the charity. However, we were delighted that our partnership with Innovate Trust has continued to blossom. In partnership, we launched several new volunteering projects supporting adults with learning disabilities, mental health conditions and/ or physical impairments within the local community. We continue to work in partnership to combat feelings of loneliness and isolation for vulnerable beneficiaries.

SVC continued to develop volunteering opportunities for students from the three local Universities - Cardiff University, Cardiff Metropolitan University and the University of South Wales. Additionally, we expanded our volunteering demographic further by working closer with community volunteers. Our Trustee Board continued to reflect these changes with more community Trustees sitting on the Board than ever before, bringing with them a range of expertise and knowledge - enriching our Board further.

The SVC annual calendar was rather different this year. Rather than working in line with the academic year, SVC operated consistently across the 12-month period, seeing the retention of many volunteers across the summer months too. Although covid-19 made it difficult to undertake many of our annual events, we gave it a good go and are proud to summarise our year's activities as:

In October 2020 we launched our new SVC Heritage Project. A project where staff and volunteers researched and interviewed our charity history in preparation for our upcoming 50th birthday!

In December 2020 we celebrated our annual Winter Giving Week – a week dedicated to the season of giving. We undertook collections for the Huggard Centre in Cardiff, supporting people experiencing homelessness. We additionally held a digital Christmas party for the clients at the Huggard Centre. We collected resources for the local Food Banks, and held a digital Christmas Party and quiz for adults with disabilities living across Wales.

## Skills & Volunteering Cymru (SVC)

### Trustees' Report

In February 2021, SVC celebrated National Student Volunteering Week. This year we used the week to celebrate the work of our incredible student-volunteers, but additionally to collect resources for our partner organisations and their beneficiaries, including; Cardiff Women's Aid, Ronald McDonald House Charities, Space4U, Rainbow of Hope and homemade cards for patients in local hospitals. We additionally held an LGBTQ+ event with guest speakers from Stonewall, Cardiff University Enfys and Senedd Cymru. Plus entertainment from two Drag Queens – Gina Grigio and Gypsy Divine. We ended the week with a digital Valentine's party for adults with disabilities across Wales.

In April we celebrated turning 50 years old! Our very talented group of volunteers developed some outstanding resources to enable us to celebrate, and share, our history, including a documentary film made by a USW student called Maisy Williams – [Our Film: The Untold Story of Skills & Volunteering Cymru \(SVC\) | SVC \(svcmru.org\)](#). Due to the pandemic putting a stop to many of our in-person plans, the volunteers developed a virtual exhibition to illustrate our history - [Our Virtual Exhibition | SVC \(svcmru.org\)](#) plus an interactive digital timeline - [Our Timeline | SVC \(svcmru.org\)](#). This project allowed us an opportunity to meet lots of key individuals involved in the history of SVC, which was an extraordinary experience, particularly working alongside our founder [David Smith](#).

Although we were unable to hold the big birthday party we had hoped, instead we celebrated our 50th at our Annual General Meeting. A humbling experience where we awarded many of our volunteers, including 8 different volunteers receiving Special Recognition, alongside our 2021 Volunteer of the Year – Jon Jones. We heard stories from several of the beneficiaries and families we had supported through the pandemic, which was a truly rewarding experience.

In June, we started to cautiously trial some socially-distanced group activities, such as a social distanced Litter Pick for World Environment Day. June also saw our first ever digital duck race, which raised over £1,000 for SVC project costs.

In July we launched a partnership gardening project with Women's Aid. Our work with the NHS continued to blossom with numerous volunteers being trained and vetted to support the Vaccination Centres in Cardiff & the Vale of Glamorgan. We continued our Sewing Project where volunteers made face-coverings which were donated to staff and beneficiaries across the Third Sector - with over 1,000 face-coverings being donated.

This year we also expanded our work within Equality, Diversity and Inclusion (EDI), with the set-up of an EDI Committee, and implementing an EDI strategy. We signed the Zero Tolerance Policy to Racism, became members of the Global Equality Collective in which we were awarded a Distinction for our work in EDI, and organised a range of training sessions for the SVC staff and volunteers to educate and build awareness. These included: An Introduction to BSL, Deaf Awareness Training with the RNID, Allyship Training with Stonewall Cymru and attending the Festival of Accessibility with Text Help. We additionally began working closer with Digital Communities Wales (DCW) and undertook a host of training to develop digital confidence for the staff, volunteers and beneficiaries at SVC.

Across the summer we also started to undertake more in-person activities and saw many of our befrienders finally meeting up for social distanced walks, or garden visits, after 18months of digital meetings! We were then delighted to receive funding from the Volunteering Wales Grant (WCVA) to launch a new environmentally focused project called Going Green Together (GGT) in which we are working in partnership with the Skills & Wellbeing Department at Innovate Trust, to raise awareness and knowledge of sustainability issues.

At SVC, we are continually amazed by the dedication and support of our volunteers and partners. As SVC continues to grow in this new chapter of our history, we continue to be confident that SVC's projects truly enhance the lives of many disadvantaged local residents, whilst continuing to build stronger community links.

## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

#### **Financial review**

#### **Financial position**

Unspent and available unrestricted funds held at the balance sheet date amounted to £118,885 (2020: £128,819). These funds are supported by funding from SVC's contract with Innovate Trust (£100,000). This funding is viewed as core funding and contributes towards SVC's charitable purposes, salary and project costs. Additionally, SVC undertook additional fundraising events this year which generated an impressive £1,448.

Restricted funds at the accounting date amounted to £118,502 (2020: £66,792). These funds are classed as project-specific funding, helping with the everyday costs of specific projects - such as volunteer training and travel costs or different resources for individual projects.

SVC continued to be awarded funding from the Huggard Centre (£250) to fund our project supporting the homeless people living in Cardiff. We were additionally very grateful to receive a donation of £1,000 from Groundworks (Tesco) and £1,450 from the Youth Led Grant (WCVA) to allow us to develop our Young Carers Club (YCC) project further in light of the pandemic. Our partnership with the Down's Syndrome Association Wales continued to develop, and we were delighted to receive new financial support from Glamorgan Voluntary Services (£2,298), and Ocado (£600) supporting the delivery of our partnership project, the LOL Friday's Club – an engaging social club for young adults with Down's Syndrome.

Working in partnership with South Wales Police, we managed to secure several additional funding streams in order to secure the Police Volunteering Project delivery for 2021/22 and increase the amount of work our volunteers undertake in order to make Cardiff and the Vale of Glamorgan safer areas. Project support came from Track 2,000 Legacy Fund (£35,000), Cardiff University (£5,000), and Cardiff Metropolitan University (£4,000).

Additionally, SVC received funding from BBC Children in Need (£9,736) to assist with the project costs of our Be Friends Project, allowing more children and young people with disabilities to undertake leisure activities with their volunteers, whilst providing some respite for their families.

SVC received funding to develop our work in RCT further, this funding was agreed through our continued partnership with RCT Council and Innovate Trust (£66,056). Furthermore, we received a donation of £500 from the C&A Frizzell Trust enabling us to deliver more digital social opportunities for disabled adults across Wales.

Finally, we received a grant of £8,965 from the Volunteering in Wales Fund (WCVA) to launch our new Going Green Together project.

SVC additionally received gifts in-kind from Innovate Trust (£6,300) through the use of two vehicles for SVC volunteers and support towards stationery and postage costs.

All funds, other than the general fund, are treated as restricted and are used only for the purpose for which they were given.

The expenditure during the year has enabled the charity to support the vulnerable and disadvantaged children and adults of the local community.

#### **Reserves policy**

The Trustees recognise their responsibility to spend the funds received in a reasonable time, but also recognise the need to hold funds in the event of the level of income falling and to operate an exit strategy should the charity need to cease its activities.

# Skills & Volunteering Cymru (SVC)

## Trustees' Report

### Future plans

In 2021/22, SVC will be launching a new partnership project with Innovate Trust which aims to make Equality, Diversity and Inclusion (EDI) relatable to all. We will be preparing some training resources exploring EDI, made by adults with disabilities, for adults with disabilities.

We continue to educate ourselves as a charity and will build on the training we have already received this year, aiming to make volunteering accessible to all, and SVC an inclusive community for all.

### Structure, governance and management

#### Legal Status

Skills & Volunteering Cymru (SVC) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (Number 1173198) and governed by its constitution.

#### Risk management

The Trustees have recognised the loss of the support from our partners, losing funding for projects and the loss of the organisation's premises to be the main risks facing the charity. To mitigate these risks, the Trustees, have devised a Reserves Policy to build up the level of free reserves to cover the charity's overheads.

### Reference and administrative details

#### Trustees

#### TRUSTEES AND THEIR BENEFICIAL INTERESTS

The Trustees Board is a mixture of community members, postgraduates and undergraduates. Most of the Trustees live in South Wales, however several have moved back to their hometowns or countries since the Covid-19 pandemic. The Trustees have no financially beneficial interests in the charity.

The charity is administered by Trustees comprising:

Chair	Sophie Smith – Re-Appointed August 2021 Dr Henry Morris – Resigned April 2020
Vice Chair	Jonathon Jones – Re-Appointed August 2021 Sophie Smith - Resigned April 2020
Treasurer	Dr Emma Board Davies – Re-appointed August 2021 Charlotte Fry – Resigned September 2018
Secretary	Kieran Vass – Re-appointed August 2021 Ewelina Freitag - Resigned April 2018

## Skills & Volunteering Cymru (SVC)

### Trustees' Report

Divisional Representatives	Jessica Rumble – Re-appointed August 2021 Karen Harvey-Cooke - Re-appointed August 2021 Kelly Fenton – Re-appointed August 2021 Arzu Rzayeva – Re-appointed August 2021 Dr Henry Morris – Re-appointed August 2021 Lucie Mathison – Re-appointed August 2021 Nina Di Cara – Re-appointed August 2021 Morgan Evans – Appointed August 2021 Rhian Fish – Appointed August 2021 Rosie Rapado – Appointed August 2021 Elpida Petrovits – Appointed August 2021 Natalie Holmes – Reappointed August 2021 Rhian Perridge – Reappointed August 2021 Gavin Hawkey – Reappointed August 2021 Lucy John – Appointed August 2021 Anjali Ashwinkumar Ramani – Resigned August 2021 Ulvi Nasibli – Resigned May 2021
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## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

#### **Registered Charity number**

1173198

#### **Principal address**

1st Floor Office

5-7 Museum Place

Cardiff

CF10 3BD

#### **Independent examiner**

Andrew Hill

FCCA ACA DChA BFP

HSJ ACCOUNTANTS LTD

Severn House

Hazell Drive

Newport

NP10 8FY

#### **Banker**

Unity Trust Bank

PO Box 7193

Planetary Road

Willenhall

WV1 9DG

## Skills & Volunteering Cymru (SVC)

### Trustees' Report

#### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 29/11/21 and signed on its behalf by:



.....  
Sophie Smith  
Trustee

## Skills & Volunteering Cymru (SVC)

### Independent Examiner's Report to the trustees of Skills & Volunteering Cymru (SVC)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021 which are set out on pages 9 to 21.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Skills & Volunteering Cymru (SVC) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Skills & Volunteering Cymru (SVC)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Skills & Volunteering Cymru (SVC) as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Andrew Hill  
FCCA ACA DChA BFP

Severn House  
Hazell Drive  
Newport  
NP10 8FY

Date: 30/11/2021

## Skills & Volunteering Cymru (SVC)

### Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies		-	15,869	15,869
Charitable activities		101,438	119,022	220,460
Other trading activities		1,376	72	1,448
Total income		<u>102,814</u>	<u>134,963</u>	<u>237,777</u>
<b>Expenditure on:</b>				
Raising funds		(390)	-	(390)
Charitable activities		<u>(109,515)</u>	<u>(86,096)</u>	<u>(195,611)</u>
Total expenditure		<u>(109,905)</u>	<u>(86,096)</u>	<u>(196,001)</u>
Net (expenditure)/income		(7,091)	48,867	41,776
Gross transfers between funds		<u>(2,843)</u>	<u>2,843</u>	-
Net movement in funds		(9,934)	51,710	41,776
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>128,819</u>	<u>66,792</u>	<u>195,611</u>
Total funds carried forward	15	<u>118,885</u>	<u>118,502</u>	<u>237,387</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies		140,095	79,002	219,097
Charitable activities		100,000	51,125	151,125
Other trading activities		<u>7,861</u>	<u>1,079</u>	<u>8,940</u>
Total income		<u>247,956</u>	<u>131,206</u>	<u>379,162</u>
<b>Expenditure on:</b>				
Raising funds		(1,690)	-	(1,690)
Charitable activities		<u>(117,447)</u>	<u>(64,414)</u>	<u>(181,861)</u>
Total expenditure		<u>(119,137)</u>	<u>(64,414)</u>	<u>(183,551)</u>
Net movement in funds		<u>128,819</u>	<u>66,792</u>	<u>195,611</u>
<b>Reconciliation of funds</b>				
Total funds carried forward	15	<u>128,819</u>	<u>66,792</u>	<u>195,611</u>

All of the charity's activities derive from continuing operations during the above two periods.

## Skills & Volunteering Cymru (SVC)

### (Registration number: 1173198) Balance Sheet as at 31 August 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	248	488
<b>Current assets</b>			
Debtors	13	1,682	1,682
Cash at bank and in hand		<u>269,924</u>	<u>227,872</u>
		271,606	229,554
<b>Creditors: Amounts falling due within one year</b>	14	<u>(34,467)</u>	<u>(34,431)</u>
<b>Net current assets</b>		<u>237,139</u>	<u>195,123</u>
<b>Net assets</b>		<u>237,387</u>	<u>195,611</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		118,502	66,792
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>118,885</u>	<u>128,819</u>
<b>Total funds</b>	15	<u>237,387</u>	<u>195,611</u>

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on 02/11/21 and signed on their behalf by:



Emma Board-Davies  
Trustee

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 1 Accounting policies

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Skills & Volunteering Cymru (SVC) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	33% straight line

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Financial instruments**

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

##### *Fair value measurement*

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 2 Income from donations and legacies

	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	-	-	193,620
Donations from individuals	3,835	3,835	1,265
Grants, including capital grants;			
Grants from other charities	12,034	12,034	24,212
	15,869	15,869	219,097

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Volunteering & Support Activities	101,438	119,022	220,460	151,125

#### 4 Income from other trading activities

	Unrestricted funds		Restricted funds £	Total 2021 £	Total 2020 £
	Designated £	General £			
Trading income;					
Sales of goods and services	-	-	72	72	2,494
Events income;					
Other events income	6	1,370	-	1,376	6,446
	6	1,370	72	1,448	8,940

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 5 Expenditure on raising funds

##### a) Costs of trading activities

	Unrestricted funds		
	General	Total	Total
Note	£	2021 £	2020 £
Events and conferences	30	30	58
Membership subscriptions	360	360	426
Marketing and publicity	-	-	1,206
	<u>390</u>	<u>390</u>	<u>1,690</u>

#### 6 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds		
	General	Total	Total
	£	2021 £	2020 £
Independent examiner fees			
Examination of the financial statements	1,134	1,134	1,098
	<u>1,134</u>	<u>1,134</u>	<u>1,098</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Operating leases - other assets	10,082	10,082
Depreciation of fixed assets	<u>241</u>	<u>241</u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	<u>140,524</u>	<u>119,113</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Project coordinator	4	4
SVC Team Leader	1	1
SVC Manager	<u>1</u>	<u>1</u>
	<u>6</u>	<u>6</u>

No employee received emoluments of more than £60,000 during the year

#### 10 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>1,134</u>	<u>1,098</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	Computer equipment £	Total £
<b>Cost</b>		
At 1 September 2020	<u>729</u>	<u>729</u>
At 31 August 2021	<u>729</u>	<u>729</u>
<b>Depreciation</b>		
At 1 September 2020	241	241
Charge for the year	<u>240</u>	<u>240</u>
At 31 August 2021	<u>481</u>	<u>481</u>
<b>Net book value</b>		
At 31 August 2021	<u>248</u>	<u>248</u>
At 31 August 2020	<u>488</u>	<u>488</u>

#### 13 Debtors

	2021 £	2020 £
Other debtors	<u>1,682</u>	<u>1,682</u>

#### 14 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	1,134	1,098
Deferred income	<u>33,333</u>	<u>33,333</u>
	<u>34,467</u>	<u>34,431</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 15 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General unrestricted	128,819	102,808	(109,765)	(2,977)	118,885
<i>Designated</i>					
Innovate Projects	-	6	(139)	133	-
<b>Total unrestricted funds</b>	<u>128,819</u>	<u>102,814</u>	<u>(109,904)</u>	<u>(2,844)</u>	<u>118,885</u>
<b>Restricted funds</b>					
NHS Placement Scheme	3,977	-	(218)	-	3,759
YCC	1,003	2,449	(1,109)	-	2,343
Covid-19	10,965	500	(14,309)	2,844	-
Huggard	604	250	(188)	-	666
Police (Cardiff)	20,131	44,072	(31,909)	-	32,294
LOL	622	2,898	(397)	-	3,123
Be Friends	9,528	9,772	(5,015)	-	14,285
Social Club (Cardiff)	4	-	-	-	4
RCT	19,804	66,057	(30,820)	-	55,041
Karaoke / Meet & Greet	154	-	(70)	-	84
Going Green Together	-	8,965	(2,062)	-	6,903
<b>Total restricted funds</b>	<u>66,792</u>	<u>134,963</u>	<u>(86,097)</u>	<u>2,844</u>	<u>118,502</u>
<b>Total funds</b>	<u><u>195,611</u></u>	<u><u>237,777</u></u>	<u><u>(196,001)</u></u>	<u><u>-</u></u>	<u><u>237,387</u></u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2020 £
<b>Unrestricted funds</b>				
<i>General</i>				
General unrestricted	246,195	(116,325)	(1,051)	128,819
<i>Designated</i>				
Innovate Projects	1,761	(2,812)	1,051	-
<b>Total unrestricted funds</b>	<u>247,956</u>	<u>(119,137)</u>	<u>-</u>	<u>128,819</u>
<b>Restricted funds</b>				
NHS Placement Scheme	5,572	(1,595)	-	3,977
YCC	2,922	(1,919)	-	1,003
Covid-19	15,035	(4,070)	-	10,965
Huggard	968	(364)	-	604
Police (Cardiff)	35,723	(15,592)	-	20,131
LOL	1,083	(461)	-	622
Be Friends	20,778	(11,250)	-	9,528
Social Club (Cardiff)	24	(20)	-	4
RCT	48,643	(28,839)	-	19,804
Karaoke / Meet & Greet	458	(304)	-	154
<b>Total restricted funds</b>	<u>131,206</u>	<u>(64,414)</u>	<u>-</u>	<u>66,792</u>
<b>Total funds</b>	<u><u>379,162</u></u>	<u><u>(183,551)</u></u>	<u><u>-</u></u>	<u><u>195,611</u></u>

## **Skills & Volunteering Cymru (SVC)**

### **Notes to the Financial Statements for the Year Ended 31 August 2021**

The specific purposes for which the funds are to be applied are as follows:

#### **NHS Placement Scheme**

Volunteers work across several different mass vaccination centres across Cardiff & the Vale University Health Board. Greeting, and providing support to, individuals attending vaccination appointments. Additionally, providing support for the 'Get There Together' project, creating accessible resources regarding Covid-19 processes in shops, cafes etc, for those who are anxious regarding a return to the community, following shielding.

#### **Young Carers Club (YCC)**

The volunteers on our YCC project organise both digital, and in-person, trips/ activities for children who are 'Young Carers'. The aim of the project is to provide a variety of trips and activities for children who may not otherwise get the opportunity to go to places that may be available to their peers.

#### **Covid-19 Fund: Digital Activities for Cardiff, the Vale of Glamorgan and RCT**

Throughout the Covid-19 pandemic, SVC have been delivering various online digital activities for adults with disabilities and/or mental health conditions, including; Zumba, Arts & Crafts, Bingo, Dance lessons, Drama Club, Music gigs, Creative Writing, Health & Wellbeing, themed parties, Karaoke Club and Disney Club

#### **Huggard Centre**

Volunteers have been befriending clients, who are experiencing homelessness, at the Huggard centre through a digital social club, with activities including; music bingo, quizzes, music gigs.

#### **The Police Volunteering Project (Cardiff and the Vale of Glamorgan)**

A partnership project between SVC, South Wales Police, Cardiff University, Cardiff Metropolitan University, Unite Students, ISARR, Critical Arc, Cardiff University's Students' Union, Cardiff Metropolitan Students' Union and the University of South Wales. The project trains student and community volunteers to work alongside local community groups, and South Wales Police, to reduce local crime, and increase resident's awareness of Crime Prevention education.

#### **LOL Fridays**

A social club run by volunteers for young people with Down's syndrome. The volunteers run a variety of different digital activities such as arts and crafts, Zumba, dance lessons, and music sessions.

#### **Be Friends**

The Be Friends project, funded by Children in Need, matches children/young people aged 5-18 with disabilities and/or mental health conditions with volunteers, who undertake digital and in-person activities with the young person. The project aims to build the young person's skills, whilst providing respite for their families.

#### **Rhondda Cynon Taff (RCT)**

Projects included - a digital befriending project matching volunteers with an adult with learning and/or physical disabilities, to undertake digital activities together such as watching films and playing games. Additionally, a telephone befriending service and Pen pal scheme.

#### **Karaoke/Meet & Greet**

Funded through the Postcode Lottery, this club provides regular karaoke events for adults with disabilities, and mental health conditions.

#### **Going Greet Together (GGT)**

A new partnership project with the Skills & Wellbeing Team at Innovate Trust, funded by WCVA, working with volunteers and adults with disabilities and/or mental health conditions, to undertake environmental conservation-based activities. Activities have included a Lichen study in Bute Park, and a litter pick in Porthkerry Park.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2021

#### 16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	248	-	248
Current assets	153,104	118,502	271,606
Current liabilities	(34,467)	-	(34,467)
Total net assets	<u>118,885</u>	<u>118,502</u>	<u>237,387</u>